

# **TLTC Board Meeting**

**Tuesday, May 20, 2008**  
**UNC General Administration Board Room**  
**11:00am – 4:00pm**

## **Welcome & Roll Call**

- Forrest called the meeting to order at 11:12am.

## **Present for TLTC Board Meeting:**

### **Board Members**

Forrest McFeeters (WSSU), Chair  
Chris Weaver (ECU)  
Scott Simpkins (NC A&T)  
Kimberly McGhee (NCCU)  
Donna Petherbridge (NCSU)  
John Myers (UNCA)  
Kathy Kyzer (UNC-CH, for Charlie Green)  
Valorie McAlpin (UNCC)  
Ray Purdom (UNCG)  
Darlene Haught (NCSSM)  
Cindy Saylor (UNCP, for Robert Orr)  
Anna McFadden (WCU)

### **TLTC Staff**

Frank Prochaska (UNC-TLTC)  
Lori Mathis (UNC-TLTC)  
Hilarie Nickerson (UNC-TLTC)  
Faith Dabney (UNC-TLTC)

### **Ex-Officio**

Carolyn Argentati (ULAC)

### **Other**

Henry Schaffer (NCSU, Board Member Emeritus)

### **Absent**

Steve Breiner (ASU)  
Kimberly Stevenson (ECSU)  
Reema Bhattacharya (FSU)  
Bob King (NCSA)  
Leah Kraus (UNCW)  
Laura Rogers (UNC-TLTC)  
James Sadler (UNC Division of  
Academic Affairs)  
Sallie Ives (Faculty Assembly)

## **Approve Minutes from April 15, 2008 Elluminate Meeting**

- Minutes were approved as submitted.

## **Executive Director Report**

- Frank noted Robyn Render's retirement reception is this evening (6pm). Her official last day will be June 30, 2008.
- Robyn's successor has been named, and will be officially announced in June.
- End of year budget expenditures were discussed.
  - Frank provided the TLTC Operating Budget Allocations spreadsheet. Some expenditures include a TLT Second Life Island for any faculty in the system to use, a Quality Matters (QM) subscription that gets us access to their materials (but campuses can only view and not use for faculty evaluations unless they pay an additional fee), in addition to other items discussed below.
  - The QM rubric, its exploration and potential usage were discussed in depth by the Board. Alan Mabe is chairing a Council on Online Quality, and this group, next fall, wants to develop some type of system-wide criteria that all online courses

and programs within the University of North Carolina Online will meet. The Board discussed related issues (e.g. same type of standard for F2F courses, not viewing this rubric as a “punitive” tool, and presenting such a rubric to the campuses in a way that there is willingness to implement). If your campus would like to become a \$1000 campus subscriber to more fully utilize the QM rubric, send Frank Prochaska and Laura Rogers an email to let them know you want to participate.

- We will consider a collaborative membership with the New Media Consortium. Ray Purdom will explore this possibility with NMC.
- Anna McFadden made a formal motion that the TLTC Board request continued collective billing for the campuses to collect money for shared memberships or similar shared items/projects. A formal letter should come from the Board that discusses collective memberships. Anna, Scott, Henry and Forrest will work on drafting this letter.
- A number of Course Redesign grant proposals were received. Ten campuses submitted 26 requests, for a total amount of \$70,000 (we have around \$19,000 as a minimum to support these grants). We discussed the need to take last year’s CR projects and release information into a public space for others to share/learn from.
- Open Source Projects: The Board at the April meeting agreed to put in place an open source pilot production facility for 2008-09 (Moodle & Sakai). An RFI was sent out to four vendors, with all four responding. Optimized Learning was the only vendor who addressed all of our areas of need (hosting, training, sample course conversions, 12 x 7 help desk support) for both Moodle and Sakai. A statement of work is currently being drafted, and additional services can be purchased by the individual campuses. The initial plan was to have this hosting available from May 23, 2008 – May 22, 2009, at a cost of \$80,000, to pay half from this year’s TLTC budget and half from next year’s budget. After a lengthy discussion, because of the cost in proportion to the TLTC’s total budget, the Board recommended removing the student/faculty help desk to halve the cost, if the six campuses who responded to the initial open source needs survey agree to do this (three of the campuses were not at the meeting today). The Board agreed that it is comfortable with a price tag for this project for around \$40,000, achievable by removing the help desk from the services, and the six participating campuses will be asked if this change to the project is acceptable. Pending the review of the CR proposals, we will adjust the payment on the open source project, so we can split the payment of the open source project over two years based on the funding amount we utilize for CR.

#### **Update on Blackboard Contract (Frank)**

- The UNC System has renewed its contract with Blackboard for 3 years. All CIOs or campus Blackboard liaisons have been involved. All campuses have agreed to the numbers in the contract. We have received a draft of the final contract that is being sent to all campus CIOs or their designees for review. Broad picture: all UNC campuses still using a Blackboard product (14) have agreed to a three-year contract. The licensing costs increases are 0%, 5%, and 10%, and the service cost increases are 0%, 5%, and 5%. The three Vista consortium campuses have decided to stay together to be hosted by Blackboard, and four of the Learning Suite campuses are forming a consortium to be hosted and share services. (Appalachian State, UNC Asheville & NCSSM are not participating in the contract because they are all Moodle campuses at this point.)

### **Establish Nominating Committee (Forrest)**

- Letters to the Chancellors will go out soon to identify the Board members for next year. A Nominating Committee, including Ray Purdom as former Board chair, has been formed, to nominate Board officers and standing committee members for next year.

### **Select Board Meeting Dates for Next Year (Frank)**

- Suggested TLTC face-to-face Board meeting dates for next year include (all Tuesdays): August 5, October 14, December 9, February 10, & May 19. We will schedule videoconferences on the alternate months, and we may do some of these meetings in Elluminate.

### **Update on TLTC Projects (Staff)**

- A delegation from Japan is visiting GA on May 28 (Kyoto University in Japan; they received \$5 million from their government to create a nationwide faculty development model for their entire system), and the TLT Board will speak with them via videoconference. They have a particular interest in faculty development.
- Digital/Learning Object Repository. This project is proceeding, and there are around 30 participants from 6 different campuses in very early pilot stages of working with the repository. Governance, metadata, interface and assessment workgroups have been established.
- Joint project with the CC System with placing a production instance of Moodle at MCNC is on track and scheduled to move forward in June, though we don't have a timeline on when it will be a live production instance. Several community colleges will be using this instance.

### **Update on Digital Marketplace (Frank, Hilarie)**

- The California State University system is getting ready to pilot the digital marketplace system. This includes publisher content (proprietary), library resources, and open resources. Faculty can choose content out of this space and make recommendations to the student for what to obtain for their learning. Ideally, this type of system will help save students money. Their catalog does federated searches, searching commercial textbook database, but also MERLOT (<http://www.merlot.org>), Connexions (<http://cnx.org/>), and the CAL State Library System (<http://www.calstatela.edu/library/>). We are paying attention to this pilot as far as its future implications for our system (e.g. consider a similar implementation to help students save on textbook costs). Perhaps we should invite them to next year's Conference.

### **Discussion on Open Content (Frank)**

- Tabled until a future meeting.

### **Other Reports**

- Ray Purdom announced and gave out information for the SOTL day at UNC-G on May 30, 2008. In addition, information was given out regarding the 2009 Lily conference.
- With federal LSTA grant funding, the UNC libraries are going to have a group catalog application available by sometime in July for testing and searching, as a first phase of a system that will offer delivery of items from any of the 17 institutions to individuals affiliated with UNC.

### **Meeting Adjourned at 3:22 pm**