

TLTC Board Meeting in Elluminate
Tuesday, April 15, 2008
2:00 – 4:00pm

Welcome & Roll Call

- Donna (standing in for Forrest) called the meeting to order at 2:10pm.

Present for TLTC Board Meeting:

Board Members:

Steve Breiner (ASU)
Chris Weaver (ECU)
Reema Bhattacharya (FSU)
Kimberly McGee (NCCU)
Donna Petherbridge (NCSU)
Bob King (NCSA)
John Myers (UNCA)
Kathy Kyzer (UNC-CH, for Charlie Green)
Valorie McAlpin (UNCC)
Ray Purdom (UNCG)
Darlene Haught (NCSSM)
Cindy Saylor (UNC Pembroke, for
Robert Orr)
Leah Kraus (UNCW) and
Anna McFadden (WCU)

TLTC Staff

Frank Prochaska (UNC-TLTC)
Lori Mathis (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)
Faith Dabney (UNC-TLTC)
Laura Rogers (UNC-TLTC)

Absent:

Forrest McFeeters (WSSU)
Kimberly Stevenson (ECSU)
Scott Simpkins (NC A&T)
James Sadler (UNC Division of
Academic Affairs)
Sallie Ives (Faculty Assembly)

Ex-Officio

Carolyn Argentati (ULAC)

Others

Henry Schaffer (NCSU, Board Member
Emeritus)
Patsy Mcquiston (UNCW guest)

Approve Minutes from March 5, 2008 Videoconference

- Minutes were approved as submitted.

Executive Director Report

- Three finalists for Robyn Render's position interviewed in March, with the top two candidates returning this month for a second interview to include meeting with some campus representatives.
- While progress is being made in discussing the establishment of a collaborative commonly-hosted production instance of Moodle with the Community College system, there will not be a production instance available via this model for Fall 2008. Contact Frank/Lori if need more information.

- A delegation from Kyoto University in Japan who received a large grant for faculty development will be visiting Indiana University and the TLTC Collaborative as good models for faculty development (institutional and system-wide). The Japanese delegation will visit UNC-GA on May 28.
- Next TLTC Board meeting is on May 20, and is a face-to-face meeting.

Report on April 1 Meeting at Blackboard Headquarters

- Robyn Render & Frank Prochaska visited Blackboard headquarters with six UNC campus CIOs (Vista consortium campuses and 3 others). Negotiations for a new 3-year Blackboard contract (July 2008 – June 2011) are under way.
- Anna McFadden noted that Blackboard representatives recently visited Western Carolina and had a productive discussion with a group of faculty.

End of Year Budget Discussion

Several budget items were discussed as ways to effectively utilize the remaining TLTC budget for FY 2007-2008. A total of \$70,000 remains to be expended.

- **APPROVED:** \$5000 to purchase a TLTC subscription to Quality Matters. This will give campuses and TLTC representatives access to tools, process, and training materials. If campuses wish to actually use the QM materials for conducting faculty evaluations, they must purchase a campus license for an additional \$1,000. With the interest in online course quality standards at the UNC level, this is a nationally recognized rubric to consider for evaluation. UNC Online is also looking at the SREB standards.
- **APPROVED:** Exact amount TBD, Second Life “island” in consideration of campus interest in this area, especially for campuses that do not currently have their own island. Space purchased will be positioned, if possible, near existing island resources in the UNC system.
- **APPROVED:** \$22,000 toward Course Redesign grants via a call for proposals to the campuses, to continue supporting initiatives in this area, as was done last year.
- **APPROVED IN PRINCIPLE:** Put in place a pilot production instance of both Moodle & Sakai that campuses could use in 2008-09 for faculty to teach courses, to include hosting, training, help desk support and system administration. The Board agreed in March that this was a good idea to help campuses make informed decisions about what CMS to use. Frank Prochaska, Bob King and Lori Mathis will get more information from the campuses and move forward with this item.

Illuminate Seats for 2008-09

- Illuminate seat licenses expire on June 30, 2008 and may be re-newed at a cost of \$300 per seat. Faith will follow up with a survey to see who is interested in purchasing collaboratively/pooling seats for next year.

Digital Object Repository Project Update (Lori)

- Solicitation for pilot participation occurred in April via communication with the campus liaisons. The steering committee will review the proposals. There are current working groups discussing governance, meta data, etc.

2008 Conference Report and Debriefing

- Faith noted that this year's Conference had 535 Conference attendees, 29 vendors, and 25 tabletop exhibits
- Faith is very aware of the concerns individuals had regarding Internet access, and concerns about outgrowing the hotel space. (The Hilton gives the Conference an excellent financial package).

Survey Software Discussion

- Ray is going to send out an email to ask the campuses what online survey software they are using (a number of folks indicated they use Survey Monkey). The Collaborative at one point last year that discussed the possibility of looking at Smart Ask.

Campus UNC Online Proposals Update

- Update to take place at a future Board meeting

Selection Process for Vendor-initiated Pilot Projects

- Steve distributed a revised copy of the vendor proposal, and it was adopted as the plan for working with vendors who approach the Collaborative.

New Business

- Len Annetta forwarded to the TLTC a call for participation at the Advanced Learning Technologies Summit. Faith is going to send to the Board members for distribution on campuses.

Meeting adjourned at 4:02 pm.