

# UNC TLT Collaborative Board Meeting

## Videoconference

Wednesday, November 16, 2005

2:00pm – 4:00pm

### Present:

#### Board Members:

Sharon Pitt (NCSU), Chair  
Steven J. Breiner (ASU)  
Chris Weaver (ECU)  
John Brooks (FSU)  
Jill Lane (NCSA)  
John Myers (UNCA)  
Sallie Ives (UNCC)  
Kathy Thomas (UNC-CH)  
Ray Purdom (UNCG)  
Maurice C. Mitchell (UNCP)  
Beverly Vagnerini (UNCW)  
Kevin Sisson (WCU) (proxy for Bob Orr)

Amy Dykeman (ULAC)  
Betsy Brown (OP-AA)  
Yogi Kakad (Faculty Assembly)

#### TLTC Staff:

Hilarie Nickerson (UNC-TLTC)  
Andrea Eastman-Mullins (UNC-TLTC)  
Laura Rogers (UNC-TLTC)

#### Absent:

Kimberly Stevenson (ECSU)  
Scott Simkins (NCAT)  
Brenda Shaw (NCCU)  
Forrest McFeeters (WSSU)  
Frank Prochaska (UNC-TLTC)  
Jo Ann Pearson (OP-Alliance)  
Henry Schaffer (Board Member Emeritus)

#### Others Present:

Linda Carl (UNC-CH)

### Welcome and Roll Call

- Sharon Pitt called the meeting to order at 2:00 p.m.

### Approve Minutes of October 12, 2005 Board Videoconference

- Minutes were approved

### E-Learning Council Faculty Support Committee Report Discussion (Mitch)

- At the October Board meeting, the e-Learning Council members solicited feedback on the committee's report from the TLTC Board and Faculty Assembly. In particular, they requested thoughts and opinions regarding the information which has been gathered to date as a result of a recent survey.
- Linda Carl discussed how this feedback would be used to help frame the recommendations from the committee which is to be sent to campus CAOs and others. They need more detail on what should be included in the report.
- The Board discussed a variety of issues including:
  - Sallie discussed the need to clarify the operational definition of e-learning and what is included in the technology infrastructure. She also discussed considering the support structure that must be in place to meet the needs of

students with technical and pedagogical problems or gaps, and address the gap in terms of delivery.

- Funding is also a concern in that normal operating funds couldn't support the stress of growth in the area of e-learning.
- Betsy mentioned that she is not sure the e-Learning Council is going to address these items.
- Sharon explained there are important components to put at the front of the report since 50% of the definition is fuzzy. It is not clear whether the data gathered reflects hybrid or online support issues. The approaches for addressing these are completely different.
- It is not clear if we are addressing distance students or e-learning students.
- Laura suggested they examine the data model to help identify why the current funding model is not adequate to support new e-learning models.
- Linda mentioned a very good Best Practices document from Penn State. We should use their model as a starting point.
- The committee started out trying to develop a baseline for faculty support for e-learning. The definition continues to be a debate.
- What are the next steps? Are we headed in the right direction?
- The Board will draft a response to the committee. Laura, Sharon, Ray, Chris, and Steve will work on this.

#### **By-laws Revision (Chris)**

- Motion to approve the by-laws distributed with Oct 16<sup>th</sup> date.
- Motion passed
- Thanks to the By-laws Committee (Chris Weaver, chair) for it's diligence and hard work.

#### **SAKAI Pilot Program Discussion (Steve)**

- Optimized Learning provided pilot options to the TLTC.
- The first proposal was approximately \$5000.
- Steve had solicited questions and compiled responses from the group of interested campuses.
- There were concerns that during the pilot, we would not have access to the configuration files, etc.
- Optimized Learning agreed to provide one train-the-trainer workshop via the web which would provide details of the hardware/software configurations and the functionality within SAKAI..
- Optimized Learning also offered a Phase II approach as another option. This would cost approximately \$6000 and would include a more detailed pilot experience.
- In summary, there are 3 potential options listed below:
  - Case 1 option – out of the box functionality
  - Case 2 option – ability to examine the internals of SAKAI
  - Case 3 option – combination of the two

- The board agreed there is sufficient interest in this being a TLTC project with at least 8 campuses (ASU, ECU, UNCG, UNCW, NCSU, UNC-CH, WCU, UNCA) expressing interest in exploring the Case 2 option.
- Steve will pull together the details in working with Optimized Learning. The train-the-trainer class would possibly be held in December or January. We will discuss this project more at the December board meeting. Prepare suggestions on who might participate in this pilot from the campuses.
- The Finance Committee will meet and prepare a recommendation to the Board.
- John is going to send information on the research collaboration tool in SAKAI to Andrea for her review.
- Several campus representatives are attending the Sakai conference in December.
- Ray asked if we should also be exploring Moodle in addition to or instead of SAKAI. The Board agreed we should continue to explore other open systems.

#### **UNC Content System Pilot Project Discussion (Andrea)**

- Presenting to technology committee of Faculty Assembly on November 18<sup>th</sup>.
- Focus groups last spring revealed that many faculty are resistant to share information. Andrea and Frank have talked with the Faculty Assembly technology committee and worked out the details to move forward with a small pilot.
- A small workgroup will identify a system to use for the pilot.
- The pilot would be organized in spring/summer 2006 and be conducted in the fall semester, with an assessment to follow. A report would be ready by the 2007 TLT Conference.
- Board members are to send Andrea suggestions for participants on the workgroup.
- For this and other projects, we need to consider how these projects relate to each other and not operate in silos. We need to continue to take a broader look and not get too narrowly focused.
- A suggestion was made to have this topic presented at the next Alliance meeting.
- The Board agreed Andrea should move forward with this proposal to the Faculty Assembly on November 18<sup>th</sup>.

#### **TLT Conference Update (Laura, Hilarie)**

- Plenary speaker confirmed – Cyprien Lomas. Cyprien will kickoff the conference in a presentation focusing on vision and collaboration.
- Friday's speaker is in process of being confirmed.
- Laura gave an update on the review process. Individual reviewers have completed their reviews and are ready to assign a status to each proposal and submit to the program review committee. The final decision to presenters is expected by mid-December.
- Hilarie noted the corporate sponsors' web page is up and they will begin emailing potential sponsors this week.
- The conference web site continues to be updated and the schedule will be posted in January. This year they are adding an option for group registration.

- The workshop committee is planning to meet again soon. There are a maximum 18 slots for workshops and 5 submitted proposals. The committee is now considering invited workshops and vendor workshops to fill the remaining slots.

#### **Peer Review of Online Courses Update (Hilarie, Linda)**

- The group has reviewed a variety of rubrics.
- The *Quality Matters* rubric seems to be the most appropriate to date.
- Hilarie will send URLs of the rubric and the working document to the Board.
- Board members should let Hilarie know if they are interested in learning more about this initiative.
- The rubrics are very similar for online and hybrid courses.
- Steve is working on a faculty survey to identify evaluation tools faculty might find useful, identify faculty already teaching online, and possibly identify peer reviewers. A mechanism is needed for faculty to submit materials for quality review, and also a way to solicit faculty to review materials.
- This topic will be discussed in a roundtable slot at the TLT Conference and also will be addressed with the Faculty Assembly technology committee.

#### **NMC Pachyderm 2.0 (Ray)**

- Software will soon be available to run on our own servers (January timeframe)
- This is an opportunity for collaboration eliminating the need for campuses to install their own version of the software.
- Ray will send out an email to find out who is interested in joining in a face-to-face session in Dec. Ray will also send out a few examples they have developed.

#### **New Business**

- Frank's surgery today went well and he is recovering just fine.
- The Board is planning to have dinner the night before the December 14 in-person meeting. Laura will make arrangements.
- Centra pilot has been extended through June 30<sup>th</sup> and the Mac version is coming soon.

#### **Adjourn**

- The meeting adjourned at 4pm.