

UNC TLT Collaborative Board Meeting
Wednesday, November 17, 2004
2:00 – 4:00 p.m. Videoconference

Present:

Board Members:

Sharon Pitt (NCSU), *Chair*
Steven J. Breiner (ASU)
Chris Weaver (ECU)
Kimberly Stevenson (ECSU)
John Brooks (FSU)
Scott Simkins (NCAT)
Brenda Shaw (NCCU)
Jill Lane (NCSA)
Sallie Ives (UNCC)
Kathy Thomas (UNC-CH)
Ray Purdom (UNCG)
Maurice C. Mitchell (UNCP)
Beverly Vagnerini (UNCW)
Traci Settlemyre
 (proxy for Robert Orr) (WCU)
Forrest McFeeters
 (proxy for Glen Holmes) (WSSU)

Ex-Officio Board Members:

Betsy Brown (OP-AA)

TLTC Staff:

Frank Prochaska (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)
Andrea Eastman-Mullins (UNC-TLTC)
Laura Rogers (UNC-TLTC)

Board Member Emeritus:

Henry Schaffer

Absent:

Jo Ann Pearson (OP-Alliance)
Mary Reichel (ULAC)
Yogi Kakad (Faculty Assembly)

Welcome and Roll Call

- Sharon Pitt called the meeting to order.

Approve Minutes of October 13 Board Meeting

- Motion to approve minutes was passed.

Executive Director Report (Frank)

- Next TLTC Board meetings
 - December 16, 10 a.m. to 3 p.m., Chapel Hill
 - January 19, 2 p.m. to 4 p.m., videoconference
- Possible Budget Reversion
 - May not affect TLTC
 - Approximately equal to amount keeping in reserve for possible office rent
- Elluminate Workshop Tomorrow
 - 13 campuses, 18 people in person, 33 people total
 - If others are interested in participating, email Frank today.
- VISTA Project
 - State legislature did appropriate some funding for pilot project
 - Currently discussing how to get most benefit for the money
 - Hope to have hosted instance of VISTA and training in spring semester

- VISTA training is an identified need.
- Large Enrollment Course Redesign Project
 - Dot Clayton (ECU) sent survey to campuses in October, 6 campuses responded. One course piloted this semester and one will pilot in spring.
 - Respondents favor spring workshops. Assessment of learning is one topic.
 - TLTC has appropriate funding for LECRP. May want to invite Carolyn Jarman to come and do additional sessions.
- Ad-hoc Renewal Committee
 - Phone conference yesterday—gathering materials, preparing letter, considering additional information.
 - Robyn will send letter to CAO's requesting support in continuation of TLTC.
 - Expect to have materials ready to give to Robyn in January and she will forward officially to President Broad.
 - Sharon—we expect letter to go to CAOs early next week and will tell who the campus TLTC board member is, so you may get call asking for assistance in responding to request.
- MERLOT Project (Hilarie)
 - Had first workshop at A&T Monday with 20 people attending. Second workshop is scheduled for Monday, Dec 6 at ECU.
 - Thanks to Scott, and in advance, Chris, for hosting.
 - The first workshop was successful. Those campuses involved will hear more about assembling teams for that day.
 - Scott—would like to hear more about mobilizing teams to keep them going in spring
 - Hilarie—we have asked and/or will ask about needs for the Spring so we can help.

Planning and Assessment Committee Report (Steve)

- Committee consists of Beverly Vagnerini, Sallie Ives, and Steve Breiner
- Draft Committee Report on Revision of 2002-2005 Strategic Plan
 - The committee has had discussions about the report and considers most of the Strategic Plan to be in good shape.
 - Process is a sequence of events the committee hopes to establish.
 - General issues are addressed in the report; committee asks that Board members read the draft report and give comments.
- Learning-centeredness
 - Important topic—we need to know what it means to evaluate whether or not we are doing what we hoped to in that context.
 - Committee is looking to generate rubric(s) to evaluate if we are meeting our goals for learning-centeredness.
 - Items 6 and 7 in the draft report again look at learning-centeredness as an indicator of success.
- External Funding
 - Haven't done much in this area
 - May not be something we should expect the TLTC to do.
 - Heavy involvement in fundraising could adversely affect core activities.

- Promote Recognition of Faculty Reward Issues with TLT.
 - In reality, faculty rewards are controlled at department level.
 - May be addressed by TLTC at CAO level.
- Direct Impact on Student Learning
 - May modify, delete, or re-word verbiage on this topic.
- Assessment
 - Should reflect our core values (learning-centeredness)
 - Need wording in strategic plan to promote assessment.
 - Committee suggests incorporating assessment in all TLTC projects.
- 5.2 Second Goal
 - Not sure that this is doable by the TLTC.
 - Committee considers rewording or revising to reflect that we can act in an advisory role, but developing methods is beyond scope of TLTC.
- The Planning & Assessment Committee requests responses to the draft report from TLTC Board members by November 30th.
- Comments
 - Sharon—NLII has gone through strategic planning focused on learning-centeredness.
 - Henry—Regarding the faculty rewards issues, I ask that the committee not look at the TLTC’s role as participating at the department level, but at the CAO level.
 - Steve—The committee did talk about what we would consider good guidelines or good practices and whether we can document that effect or whether this would be meeting the strategic goal. Agree it should be an integral part of promotion /tenure.
 - Steve—We need to look at the exact wording of the document and consider changing the wording to clarify what we think the TLTC can do.

Blackboard Content Management System (Frank)

- Next Bb CMS videoconference will be December 14 or 17.
- Questions given to Blackboard and WebCT; expect report at December meeting.
- EduTools is arm of WCET.
 - www.edutools.info is their site.
 - EduTools has good information about virtually every course management system and can do comparisons. They are now investigating content repository software.
 - EduTools facilitated four institutions’ development of their requirements and specific needs, then evaluated available software last spring and provided comparison and matching to needs for participating institutions.
 - Institutions seemed to choose different applications to meet their needs.
 - Requirements Subcommittee that Andrea is chairing is identifying campus needs and assimilating information to consider how these campus needs might meld into system needs and requirements.
 - EduTools will conduct another project Spring 2005. We are WCET members, so the cost would be \$6,500, though we may be able to negotiate a better price.

- EduTools' schedule is mid-Feb to May so by the end of the spring semester, campuses would have identified the campus requirements, system needs, and evaluation of current tools. Then in June we could consider what we want to do if anything.
- Comments
 - Discussion about the possibility of UNC participating in the EduTools project.

Sakai (Sharon)

- NCSU is looking at the issues of open source systems. NCSU is willing to pay the \$10K fee for UNC system to participate in Sakai. Need to discuss programming issues. Could we bring together programming expertise?
- Sakai is an offshoot of an open source learning management system—can be combined with Desire2Learn, Bb, WebCT. It is a way of keeping our collective eyes on what we might be able to do with learning managements systems across campuses and on our own campuses.
- Steve—very interested, would be able to access at low cost and give us good bargaining with firms that sell CMS.

TLT Conference Update (Frank)

- Plans for the conference are moving forward.
 - Program Committee met by phone this morning
 - 120 proposals submitted, and all are being reviewed
- Ray—28 people participated as reviewers. Committee met to complete decisions about submitted proposals. We made good progress.
- Staff are starting now to build the shell of the program.
- Faculty Assembly suggested topics including intellectual property rights, security, and e-Learning policies.
- Sharon—please express our thanks to reviewers.
- Frank—We decided not to have any demos during receptions.
- Sponsors
 - Bb will purchase conference bags.
 - Apple and WebCT have agreed to support the conference.
 - Frank is sending conference information to other vendors.
- Scott—is there an opportunity to generate sessions other than those submitted
- Frank—yes, not only committees, but Board members, if you have a topic that is especially appropriate, please send. We are building the program in the next months.

New Business

- No new business

Adjourn

The meeting adjourned.