

UNC TLT Collaborative Board Meeting
Wednesday, February 16, 2005
10:00 a.m. – 3:00 p.m.

Present:

Board Members:

Sharon Pitt (NCSU)
Brenda Shaw (NCCU), Vice Chair
Steven J. Breiner (ASU)
Chris Weaver (ECU)
Kimberly Stevenson (ECSU)
John Brooks (FSU)
Scott Simkins (NCAT)
Jill Lane, Susan Keely (NCSA)
John Myers (UNCA)
Kathy Thomas (UNC-CH)
Sallie Ives (UNCC)
Maurice C. Mitchell (UNCP)
Beverly Vagnerini (UNCW)
Bob Orr (WCU)
Forrest McFeeters (WSSU)
(proxy for Glen Holmes)

TLTC Staff:

Frank Prochaska (UNC-TLTC)
Laura Rogers (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)
Andrea Eastman-Mullins (UNC-TLTC)

Absent:

Ray Purdom (UNCG)
Carroll Varner (ULAC)
Yogi Kakad (Faculty Assembly)
Jo Ann Pearson (OP-Alliance)
Betsy Brown (OP-AA)

Welcome and Roll Call

Sharon called the meeting to order at 10:00.

Approve Minutes of January 19 Video conference

- Several corrections were noted
- Minutes approved with corrections

Ad Hoc Committee on TLTC Continuance Report

- Committee has finished package and letters
- Package that was submitted was distributed to board members at the meeting
 - The Faculty Assembly at its February 4 meeting unanimously passed a resolution endorsing the continuance of the UNC Teaching and Learning with Technology Collaborative.
- Frank will work with Robyn to prepare the package for presentation to the President
- Frank thanked the ad-hoc committee and TLTC Board for support
- Sharon will read through letters of support from the individual campuses to look for common threads of endorsement.
- Strategic plan draft was included in the package
- Laura noted changes in the appropriate sections

- Sharon thanked Steve Breiner and the rest of the group for the work done in order to get the draft done in time to be included in the request to the President
- The Strategic Plan was approved as submitted in the draft document.

Select Date for May In-person TLTC Board Meeting

- Date set for May 18

Executive Director Report and Budget Update

- Frank reminded the Board the next video conference has been changed to March 16, 2:00-4:00pm from March 9.
- Frank encouraged everyone to appreciate the magnitude of the previous two items: the package of support and the 2005-2008 Strategic Plan adoption.
- Frank distributed a budget sheet showing budget expenditures as of February. Several invoices are still outstanding.
 - Frank estimates that, at the moment, it appears as if \$20,000 will not be used. By March 1, TLT Interest Groups should indicate if they will be using allocated funds.
 - It was proposed that the Finance Committee draft some plans for spending unspent budget funds. The staff will work with the Finance Committee to come up with some recommendations.
 - One recommendation might be New Media Consortium membership
- MERLOT
 - Hilarie reported that they are hosting a second round of workshops for campuses that have not sent members to the first workshops.
 - Submission for sessions for the MEROT international conference are due March 14
 - Large enrollment redesign project may make for a good presentation. Hilarie encouraged campuses who have initiatives underway to discuss the possibility of submissions
 - The conference is at the end of July in Nashville
- Large Enrollment Course Redesign
 - There will be a couple of sessions at the conference
 - Carolyn Jarmen will be invited address the group later this year.
- Elluminate project is underway
 - Contact TLTC staff to set up training opportunities
 - Frank encouraged campuses to take advantage of the synchronous tool
 - Strategies for adoption were discussed
 - Target specific features to specific needs
 - Recommendation: Compile list how people are using the tool
 - Scott will compile list. Board members should send Scott stories with contact names and email.
- Frank reminded Board that we have \$4,000 in the budget for train the trainer activity travel.
 - Could be used for staff training

- Could be used for sending faculty to a different campus for training.
- Can be tied to the Training Compendium. Andrea will add a link from the Compendium site.
- WebCT Vista project
 - Frank will meet w/WebCT campuses after the Board meeting
 - Charlotte will be doing a campus-wide implementation. Hosted at State. The other four campuses can use that Vista installation to determine the total cost of ownership at the campus. Laura is the liaison for the Collaborative staff
- Content Management
 - Focus groups are being formed
- EduTools: Learning Object Repository project
 - Look at all of the current commercial and open source learning object software with 4 or 5 other systems
 - Matrix will be developed: features vs. need
 - This will help determine if there is a tool that will meet the need of the system or an individual campus
- At the end of January, NCSA representatives attended an Executive Briefing at Apple headquarters
 - NCSA considering becoming more well known as the Apple campus in UNC System
 - Apple Digital Campus
 - Identified five campuses across the country that use Apple hardware to promote campus computing (Duke is on the list)
 - Apple Digital Campus conference first week of April, Frank will be attending to learn more and explore any potential connections.
- Survey of Academic Software
 - Has gathered information from various vendors, survey will be released through the Provost's office later this Spring. Purpose: gather information regarding instructional software that is in use. (for Procurement, Grid computing)

TLT Conference Update

- Program
 - Details are not finalized yet, Laura continues to work on this
 - Format of schedule is similar to past years
 - Pre-conference activities, registration : March 30
 - 43 session in the afternoon (Wednesday)
 - 67 session on Thursday
 - 32 session on Friday
 - Some workshops will be held at NC State campus
 - WebCT will likely do their own reception on Wednesday evening
 - Registration should be open next week
 - Will have online credit card payment system in place

- Program will be posted after that when ready
- Board members should:
 - Get the word out on campus
 - Volunteer to facilitate sessions
- The Board agreed that participants should be required to stay at the conference hotel in order to get the subsidy
- One of the sessions will be a gathering of MERLOT workshop participants
- Vendors
 - Blackboard, WebCT, Elluminate, Apple, e-College, SAS; others are expected
 - Major vendors are doing workshops
 - Bb and WebCT are doing pedagogical workshops
 - We should have over \$15,000 in vendor fees this year
 - Frank suggested that we could develop this more fully in the future as a funding stream if we choose to.
- Conference will be blogged. Chris is the contact point.
- Some sessions will be podcast. Apple will loan ipods.

NLII Update

- Several Board members attended and found the conference valuable and in line with the focus of the TLTC's new strategic plan.
- NLII is going through strategic planning process, likely to become ELI (Educause Learning Initiative)
- More of a student focus than in past years

Sakai and Open Source Discussion

- Institutions are losing control over the amount they pay for license that vendors can charge. We feel like we are held hostage by the vendors.
- Current vendor license makes it difficult to collaborate
- Can we get involved in Sakai as a system?
 - Small investments from a number of campuses could support the project.
- This would give us an alternative
- Moving content from one LMS to another is a challenge
- NC State has funding available to look at open source initiatives
- Could MCNC host system-wide LMS?

Committee Reports

- Bylaws
 - Mitch requested any changes to sent to him
- Alliance-no report
- Portal Oversight
 - Redesign is ready to go and will be previewed at the Conference.

- Focus area editors are identified for teaching and learning and library:
 - Ray Purdom and Betty Ladner
- Planning and Assessment
 - Strategic plan
- Finance - no report

New Business

None

Executive Session

None

Adjourn

- Moved and seconded to adjourn.