

UNC TLT Collaborative Board Meeting
Videoconference
Wednesday, January 19, 2005
2:00-4:00 p.m.

Present:

Board Members:

Brenda Shaw (NCCU), Vice Chair
Steven J. Breiner (ASU)
Chris Weaver (ECU)
Kimberly Stevenson (ECSU)
John Brooks (FSU)
Scott Simkins (NCAT)
John Myers (UNCA)
Bob Henshaw (UNC-CH)
(proxy for Kathy Thomas)
Sallie Ives (UNCC)
Ray Purdom (UNCG)
Maurice C. Mitchell (UNCP)
Beverly Vagnerini (UNCW)
Forrest McFeeters (WSSU)
(proxy for Glen Holmes)

Also Present:

Carroll Varner (ULAC)
Yogi Kakad (Faculty Assembly)

TLTC Staff:

Frank Prochaska (UNC-TLTC)
Laura Rogers (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)

Absent:

Sharon Pitt (NCSU)
Kathy Thomas (UNC-CH)
Jill Lane (NCSA)
Bob Orr (WCU)
Andrea Eastman-Mullins (UNC-TLTC)
Jo Ann Pearson (OP-Alliance)
Betsy Brown (OP-AA)
Henry Schaffer

Welcome and Roll Call

- Brenda called the meeting to order at 2:00 p.m.

Approve Minutes of December 16 Board Meeting

- Minutes were approved as submitted

Executive Director Report

- Frank reported that Sharon Pitt's surgery went very well and she is doing fine.
- Collaborative has a license for Elluminate throughout the spring semester. Contact any of the Collaborative staff to setup training or work sessions using Elluminate. Frank reminded the Board members that campuses also are able to establish a pilot of Elluminate on their campuses for \$2500 if they are interested in a more thorough testing of the product.
- There is \$4000 in the budget to support travel for trainers to go to another campus and provide train-the-trainer workshops.
- The Collaborative is scheduling campus visits for this spring. Please contact the TLTC staff if you are interested in scheduling a visit.

- Hilarie is going to work 75% time during the spring semester. Her unspent salary will be available to hire other staff as needed for research or support of other projects.

Blackboard License Fees for 2005-06 (Tom Warner)

- Tom and Frank will send out a spreadsheet with current license costs for each fiscal year from 2005-08.
- Prices had been constant for the past 3 years, but are now increasing.
- Blackboard provided a new proposal and would like to receive one check from GA rather than receiving payment from each campus.
- Blackboard is providing a 10% discount for 2005-06 renewal, 5% discount for 2006-07, and 3.5% discount for 2007-08.
- ASP services will use the same discount model
- Each Blackboard campus is asked to review the spreadsheet and confirm the number of licenses associated with their campus.
- Individual campus credits are not reflected in the spreadsheet, but Frank mentioned those credits would carry forward to the next fiscal year.
- The question was raised as to why Blackboard is decreasing the discount percentage over the next few years. Tom said Blackboard wanted a lump sum payment upfront, but GA couldn't do that, so Blackboard settled for this pay structure.
- Tom mentioned that GA is still looking for leverage opportunities and Steve mentioned that we should continue ongoing conversations regarding possible open source solutions and keep the competitive lines open for negotiation.

Vista Project Update

- Arrangement includes a perpetual license for UNCC hosted at NC State and services for other four WebCT campuses to participate in a test environment through December 31, 2005.
- Arrangement with WebCT also includes electronic access to training materials for Vista (approx \$25K), and project planning and consulting fees for NC State and UNCC.
- Tom said that WebCT released over 50% of their Campus Edition sales force and according to what is known now, CE customers will most likely be moving to Vista or a Vista Lite product. Sallie noted that she heard WebCT will be releasing a new version of CE in July 2005, so this could be the Vista Lite product Tom is referring to.
- Development for CE will probably be discontinued. There is no information regarding support for CE yet.
- Frank and Laura are meeting with Sharon and her team on February 1 to establish a time frame for the Vista project. Following that we will begin to develop a master plan for other campuses by scheduling planning meetings.
- Steve addressed the issue of whether or not faculty will have an opportunity to use Vista in a production environment. Steve also expressed the need to get more

information from WebCT regarding costs for Vista and total cost of ownership in moving to Vista.

- Frank is going to look into the possibility of offering production classes in the fall semester. We also must consider whether or not NC State would be able to host these production courses in the fall semester.

Report from TLTC Continuance Ad-hoc Committee (Ray, representing Sharon)

- The letter from the TLTC Board is completed and the committee has all Board member signatures. Committee requests approval for the letter and submission of all accompanying materials to Robyn.
- Moved, seconded and approved.

Content Management System Project Update

- Frank asks that Board members take a look at the program guide emailed by Andrea.
- The requirements committee will meet next week and Scott and Andrea will lead the committee in looking at the guide.
- EduTools component of WCET offers a project, leading institutions—systems or campuses—through the process of looking at LO repository software and matching it with the institution's needs. The stated fee was \$6,500. Frank discussed with Russ Poulin who is the Associate Director and is leading this project and he offered UNC a price of \$5,000 to participate. Frank discussed this with Robyn and she would pay half if TLTC could pay half out of our budget.
- Andrea as chair of requirements committee would be TLTC's representative to this group and group participants would make a list of products they were interested in, then the group would choose five or six to look at in more depth. A master matrix would be developed matching each participant with these five or six products to know what software seems to be the best match for that institution. Scott and Andrea are pulling together UNC needs at campus level and at system level. We need to determine if the TLTC wants to contribute \$2,500 to this project.
- We committed \$6,000 for hiring Georgette, and she has recently taken a full-time job with another business, so we could spend \$2,500 of these funds on that project and use the other \$3,500 to hire someone else in Georgette's place. Frank asked Brenda to report on the Finance Committee's discussion of this matter.
- Brenda said that the Finance Committee recommends that we allocate \$2,500 for the EduTools project.
- After discussion, it was moved, seconded and approved to spend \$2,500 to participate in the EduTools project.

Draft 2008 Strategic Plan Discussion (Steve)

- We have a working draft of the strategic plan. The committee brings to the Board for consideration sections IV and V that were sent in an email Friday. These are the main sections of the strategic plan and were discussed previously at the last face-to-face Board meeting. Steve has incorporated suggested edits into the current draft and asks for Board comments on the current draft.

- After discussion it was moved, seconded, and approved to accept sections IV and V.
- Frank asked the Board to authorize the Planning and Assessment Committee to edit the remaining portions of the plan as needed so that we could have a completed 2005-08 plan to give to President Broad next month.
- Moved, seconded and approved.
- Frank thanked Steve for his leadership and noted Steve's hard work in leading the P&A committee and doing much of the writing on this draft plan.

2005 Conference Update

- Frank reported that we are moving forward with conference preparations. Current emphasis is on getting the registration page and a draft of the conference program online.
- The registration page is something that Steven Hopper has written from scratch and we have a test version up and are testing it. We are thinking we will be able to open conference registration the second or third week of February and soon thereafter put up a copy of the conference program. This will be well in advance of when we've done this in the past.
- Other general preparations for the conference are moving forward.
- Board members requested a list of who were accepted as presenters from their campus. Laura will email each Board member a list.

New Business

- Ray gave an update on the Lilly South conference and will send Board members a link to the conference website. There are a good number of sessions dealing with technology.

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Adjourn

- The meeting adjourned at 3:45pm.