

TLTC Board Videoconference
Wednesday, October 8, 2003
2:00 – 4:00pm

Present:

Board Members:

Steven J. Breiner (ASU)
Chris Weaver (proxy for Steve Duncan) (ECU)
Velma Blackmon (ECSU)
Bruce Clark (proxy for Dr. Rodney Harrigan) (NC A&T)
Jill Lane (NCSA)
Sharon Pitt (NCSU)
Pat McClellan (UNCA)
Kathy Thomas (proxy for John Oberlin) (UNC-CH)
Sallie Ives (UNCC)
Maurice Mitchell (UNCP)
Lee Rayburn (WCU)
Glen Holmes (WSSU)

TLTC Staff:

Laura Rogers (UNC-TLTC)
Frank Prochaska (UNC-TLTC)
Andrea Eastman-Mullins (UNC-TLTC)

Ex Officio Board Members:

Dr. Mary Reichel (ULAC)
Dr. Betsy Brown (OP-AA)

Special guests:

Henry Schaffer (NCSU)
Traci Settlemyer (WCU)
Garvy Pike (UNCC)

Absent:

Arasu (Nick) Ganesan (FSU)
Brenda Shaw (NCCU)
Ray Purdom (UNCG)
Beverly Vagnerini (UNCW)
Hilarie Nickerson (UNC-TLTC)
Jo Ann Pearson (UNC Alliance)

Welcome and roll call

- Steve Breiner called the meeting to order at 2:00 pm

Approve minutes of September 12 Board meeting

- The Board approved the minutes as submitted

Search Committee Report (Andrea)

- Information and Technology coordinator position
 - Offer was made to the selected candidate and was accepted
 - Waiting for BOG approval at the next BOG meeting on October 10
 - The expected start date is November 17
- Todor is documenting his work and has agreed to meet with the new person when the person begins work.
 - Henry suggested that the TLTC give Todor a note and small gift as a token of our appreciation
 - Alphanumeric has been given 30 days notice
- Steve extended his thanks to the search committee for their efforts

Executive Director Report (Frank)

- Frank thanked Andrea for a job well done serving as chair of the search committee.
- Budget
 - We received notification that the TLTC should anticipate a 2% budget reversion for this year.
 - TLTC should set aside \$12,400 to cover the reversion which will come out of the \$35,000 unallocated reserves
 - At November 18 meeting we will make additional budget allocations
- TLTC staff has begun planning campus visits
 - Has contacted some Board members to arrange visits this fall
 - As many as possible of the remaining campuses will be visited next Spring
- Outreach
 - TLTC was represented at NCSU at EdTech 2003 Conference
 - TLTC will host BOF at UNC-CAUSE meeting in November
 - Frank has been invited to Fayetteville State to give a presentation on October 29
 - Video: serving as cornerstone of CD promoting the Collaborative
 - Compendium of training materials will be compiled
 - Andrea taking the lead
 - This will be the second TLTC compendium
 - Online and face to face training curricula
 - Ready for distribution later this year
- Learning Objects
 - Hilarie will do some research and will lead discussion at a future Board meeting
- There is a Grid Computing Forum sponsored by MCNC and UNC-OP on October 28, 29 at the Friday Center; Frank emphasized importance of initiative.
 - Henry can answer questions about the project and the meeting

- The six WebCT campuses have been discussing a group move to VISTA. Discussions are continuing even though the funding to purchase a perpetual license did not materialize this past summer
 - Plan B is being developed so that the campuses can move to VISTA in the next few years
 - Over next month or two, Robyn may be able to announce possible plans and timetable
 - Frank can field questions

Large Enrollment Course Discussion - Sallie and Steve

- Steve, Frank and Sallie have been meeting to clarify a first phase to approach the CAOs on the campuses
- Sallie led discussion based on the Strategically Redesigning Large Enrollment Courses document that she and Steve drafted. Steps include:
 - Inform Chief Academic Officers
 - Identify and convene support teams
 - Send out a call for course readiness proposals
 - Bring selected faculty/support teams together
 - Review learning, costing and assessment proposals
 - Identify courses that are candidates for redesign
 - Meet again with Chief Academic Officers
- Discussion
 - Henry expressed concern that pedagogy is given lip service, but cost is the driving factor in the course redesign
 - Steve and Sallie will look at how they can address that concern in the document
 - Sharon expressed concern that the December/January timeline is too aggressive. Sallie and Steve noted that the timeline is tentative
 - Betsy said that she is supportive of the redesign project, but expressed concern over resources. We don't want to go into this letting the campuses think that this is a low cost endeavor. CAOs need to have a clear idea of costs.

Reaching the "Later-Adopting" Faculty - Henry

- Henry noted that it's the 'usual suspects' who actively use technology in education.
- The bulk of the faculty are not involved and not interested
- Often no formal mechanism for considering teaching with technology in promotion and tenure decisions. Technology can be frightening and could be embarrassing to faculty
- Initial overhead of getting into this can be overwhelming
- How can we encourage the appropriate adoption of technology?

Macromedia and Other Academic Software License Discussion – Tom Warner, Becki Green

- The TLTC had a brief discussion of possible benefits of system-wide licenses at September board meeting.
- Tom Warner provided an overview of possible Macromedia system license.

- Macromedia would be one of the first products done through the TLTC
- There is interest in getting the project started, but the problem is seed money
- How do we pay for the license?
- Who do we talk to on the campuses?
- Macromedia provided two options
 - Aggregate initial purchase that meets a specific point amount; they would give us a deep discount
 - Sample: \$500K if we meet point level
 - Site-wide license can install software on university owned equipment, but not own it.
 - Based on FTE count
- One obstacle is that most campuses can't commit to next year purchases right now
- Two year agreement is difficult due to current budget climate
- Can we make a counter proposal?
 - Tom and Becki indicated that this is a counter proposal
- Possible action items:
 - Get a new snapshot (within the next 3 months) of what we might want to spend with Macromedia this year.
 - Which products?
 - How many each of these products?
 - How much money do you have to pay for it?
 - Also, let Tom know of expected Mathamatica purchases

New Business

- Sallie and Steve previously asked for lists of campus TLT projects, and have received only two
- Velma thanked those who helped during the aftermath of the hurricane
- Glen Holmes asked if we have a provision to phone in during face-to-face meetings in case the Board member can't attend the meeting.

Adjourn

- The meeting adjourned at 4:00 pm.