

Teaching and Learning with Technology Collaborative Board Meeting

August 13, 2003

2 – 4 pm

Videoconference

Present:

Board Members

Steven J. Breiner (ASU)

Chris Weaver (proxy for Steve Duncan) (ECU)

Velma Blackmon (ECSU)

Brenda Shaw (NCCU)

Bruce Clark (proxy for Rodney Harrigan) (NC A&T State)

Sharon Pitt (NCSU)

Kathy Thomas (proxy for John Oberlin) (UNC-CH)

Sallie Ives (UNCC)

Ray Purdom (UNCG)

Maurice Mitchell (UNCP)

Beverly Vagnerini (UNCW)

Lee Rayburn (WCU)

Glen Holmes (WSSU)

TLTC Staff:

Hilarie Nickerson

Laura Rogers

Frank Prochaska

Andrea Eastman-Mullins

Ex Officio Board Members:

Mary Reichel (ULAC)

Betsy Brown (OP-AA)

Guests:

S. Mehdi Miri (UNCC)

Henry Schaffer (NCSU)

Absent:

Arasu (Nick) Ganesan (FSU)

Jill Lane (NCSA)

Pat McClellan (UNCA)

Robyn Render (OP-IR)

Jo Ann Pearson (UNC Alliance)

Welcome and Call Roll

Kathy Thomas called the meeting to order at 2:00pm

Introduction of Board Members

Frank asked all board members to introduce themselves.

Approve Minutes of June 5th TLTC Board Meeting

The June 5th minutes were approved as submitted.

Election Committee Report

Ray reported:

- One candidate received 7 votes, another received 6 votes
- Ray requested direction: Should we have a 'run off' election or should we explore the possibility of co-chairs?
- If we have a run off, board members for 2003-2003 would vote. Ray expects that voting could be completed within a few days
- **Motion:** By consensus of the board, the two top vote getters will be asked to serve as co-chairs.
- The remaining officers will be elected at the next board meeting
- The new by-law committee will consider changes in the document to delineate the circumstances under which co-chairs can be elected.
- Ray will call the two top vote-getting candidates to see if they accept position as co-chair.

Executive Director report

Frank reported:

Budget

- The TLTC 2003-04 budget underwent a 3% budget reduction; all of the reduction had to come from the operating budget.
- The operating budget for this year is \$241,000
- Frank sent out final expenditures for the 2002-03 budget. Everything that was purchased in 02-03 has been paid, and books are closed for that fiscal year.

TLTC Future

- Important message from Frank: When TLTC was established in 1999, it was established with a six year life period. The original document indicates that the TLTC will 'sunset' after six years unless the board or Robyn submits a proposal to the President requesting that the Collaborative continue. The President will likely seek input and guidance from the Chancellors regarding the TLTC. Frank encouraged board members to provide information to their Chancellor and Provost to remind them how valuable the TLTC is.
- It was suggested that the TLTC should do an evaluation to document why the TLTC should continue. We will continue this discussion at future board meetings.
- The TLTC video is now completed and we will review it later in this meeting. The video is planned to be the opening piece for a CD about the TLTC that includes items from key TLTC initiatives and presentations. The CD will be distributed widely.

Interest Groups

- Interest groups are set to kick off in the Fall semester

New Information and Technology Coordinator Position

- The search to fill this position is underway.

New Board Member Orientation

- A new board member orientation program will be held this year.
 - Stage 1: Frank has talked with 5 of the 6 new members.
 - Stage 2: Will take place the day before the next board meeting. The new board members will meet with the TLTC staff and board co-chairs.

Search Committee update

Andrea reported:

- The position will be a dual report to TLTC and Will Adkins
- The advertisement went out on July 27
- There will be phone interviews with seven candidates next week

Next Meeting and New Board Member Orientation

Frank reported:

- Next board meeting will be Friday Sept. 12 at NC Central University
- Information regarding location and parking will be sent out to board members
- New board member orientation will take place on Thursday afternoon Sept. 11.

Set Dates for 2003-04 TLTC Meetings

- October: Video conference (Wednesday October 8, 2 - 4 pm)
- November: Tuesday November 18, face to face (location TBD)
- December: Video conference (Wednesday December 10, 2 - 4 pm)
- January: Video conference (date TBD)
- February: face to face (date and location TBD)

View TLTC Video (Frank)

- Frank commented that he thinks the video turned out excellent
- The video was played
- Copies will be made and distributed to all members
- The video will be a feature item on CD that we are producing
- Board members will have enough copies to distribute freely (Chancellors, etc) in September
- Perhaps the video should be shown to faculty at new faculty orientation sessions?

2003-04 Planning (Laura)

Laura led discussion using the distributed PowerPoint document on possible 03-04 plans.

Discussion points:

- Could the board identify key topics that the interest groups could address to help solve a system-wide problem?
- What are the outcomes from the interest groups?
- Faculty, Deans, grad students, all need to know what the TLTC is doing.
- Perhaps charges should be developed for interest groups that can be measured.
- Interest groups are viewed by the TLTC staff as problem identification and problem solving entities.
- Some interest groups will be given specific issues to address
- Should board identify priorities that become touchstones for what we are doing?
- A specific example: large enrollment courses
- **Motion:** Board should schedule time at the next board meeting to discuss this and other current TLT topics/initiatives that are of interest to the campuses
- Board members should bring other topics to the next board meeting that may be of system-wide interest
- Board members should review the PowerPoint presentation and comments should be sent to Laura

2004 Conference Plans (Hilarie)

- Hilarie will send information to board members

Other Business:

- It was suggested to invite Vijay Verma (The new Associate Vice President for Information Resources) to a future board meeting
- UNC-Charlotte is having a workshop on retention and learning communities on Sept. 19.

The meeting adjourned at 4:00pm