

TLTC Board Meeting
Wednesday, May 26, 2004
10:00 AM – 3:00 PM
UNC GA Board Room

Present:

Board Members:

Steven J. Breiner (ASU), Co-Chair
Sallie Ives (UNCC), Co-Chair
Sandra Huskamp (ECU)
Arasu T. (Nick) Ganesan (FSU)
Bruce G. Clark (NCAT) (*proxy for Dr. Rodney Harrigan*)
Brenda Shaw (NCCU)
Sharon Pitt (NCSU)
Ray Purdom (UNCG)
Maurice C. Mitchell (UNCP)
Beverly Vagnerini (UNCW)
Traci Settlemyre (WCU) (*proxy for Lee Rayburn*)
Glen A. Holmes (WSSU)

Ex Officio Board Members:

Betsy Brown (OP-AA)
Yogi Kakad (Faculty Assembly)

TLTC Staff:

Frank Prochaska (UNC-TLTC)
Laura Rogers (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)
Andrea Eastman-Mullins (UNC-TLTC)

Guests:

Henry Schaffer, Board Member Emeritus
John Brooks (FSU)

Absent:

Velma B. Blackmon (ECSU)
Jill Lane (NCSA)
Kathy Thomas (UNC-CH) (*proxy for Dr. John Oberlin*)
Jo Ann Pearson (OP-Alliance)
Mary Reichel (ULAC)

Welcome and Roll Call

Steve called the meeting to order at 10:05am. All attendees introduced themselves

Approve Minutes of May 12 Videoconference

- Minutes approved as submitted (Motion: Mitch, Sharon)

Report from Nominating Committee (Sandra)

- Sharon Pitt has been elected TLTC Board Chair for 2004-05 year.

Executive Director Report

Budget – All 2004 Conference expenses and the MERLOT membership fee for next year (\$25K) have been paid. (Some of last year's budget cuts were one-time only, not continuing - resulting in reduced pressure on this year's budget.) Board members were given a summary of budget expenditures for 2003-04.

NLII Group Membership Rate for university systems: NLII dues are now \$4K (vs. \$5K) for UNC campuses because we have enough campuses as members (a minimum of three) so we get a 20% price reduction.

Identify Meeting Dates for Next Year

The Board selected the following meeting dates for 2004-05:

In-person Meetings:

Thursday August 26, 2004

Wednesday October 13, 2004

Thursday December 16, 2004

Wednesday February 16, 2005

May 2005, to be determined

Videoconferences on Wednesdays, 2 – 4 pm:

Wednesday September 8, 2004

Wednesday November 17, 2004

Wednesday January 19, 2005

Wednesday March 9, 2005

Wednesday April 13, 2005

Wednesday June 8, 2005

New Board Member Orientation for 2004-05

Tentatively set for Wednesday August 25, 2 – 5 pm.

Handout - Agenda for 2003 New Board Member orientation.

Glen suggested additions to an excellent agenda: updates/briefings on special projects; activities of TLT interest groups. Ray asked about coverage of Conference - Hilarie said it is in one of the Project Groups.

We will plan to continue to do phone calls with Frank, old board member and new board member - about an hour – prior to the Orientation.

Spring 2005 TLT Conference Discussion

Dates: Choice of 2: March 16 – 18, or March 30 – April 1

Which hotel? North Raleigh Hilton; Greensboro Sheraton doesn't want to give a good price if we schedule this far in advance; Adams Mark in Winston-Salem has scheduled renovation. Hilton in Charlotte would like us back.

Possibly consider proximity to campus for demos/workshops.

Board Recommendations: First - North Raleigh Hilton, 2nd - Greensboro; 3rd - Charlotte

Size – who should be invited to participate - UNC only, or invite others?

330 this year - could probably get 400 next year for UNC-only since longer lead-time.

Perhaps ask community colleges and privates for one attendee each? (Or up to 2?) And then have some sessions on collaboration. We wouldn't pay their rooms. There would be some increased conference management costs - could recoup in registration fees.

Or, to invite private institutions, we could start with Tri-IT membership. We could work through Martin Lancaster's office to get notice out to the CC campuses, and suggest that they support rooms and travel. A lot of discussion ensued about opening the conference up to all NC institutions, and whether we now have enough involvement from within UNC system.

Remaining topics for June 9 videoconference:

Vendors (how involve - sponsorship funding)

Program Considerations - plenary speakers, demos, etc.

2005 Call for Proposals

Program Committee - need a couple of board members! (Beverly volunteered)

Lunch

A cake was cut in honor of our outgoing co-chairs, Sallie Ives and Steve Breiner. The Board expressed its appreciation to Sallie and Steve for their outstanding leadership this year.

Demonstration Discussion on Compendium of Training Materials

Andrea demonstrated the UNC TLT Training Compendium during lunch. It was developed by Steven Hopper and populated by Andrea with material from the campuses. Many favorable comments were made. An announcement will go out this week.

Continue Discussion on 2005 TLT Conference

Registration Fee Discussion:

We spent \$95,000 on non-food items for the 2004 Conference –

Most expensive items: \$28K hotel sleeping rooms, \$22K conference manager, \$25K audiovisual - perhaps the audiovisual costs should be examined more closely and further negotiated, or the campuses could provide the A/V support.

Lower cost items: printing program, vans, etc.

Food cost was about \$95/person - increase of Registration Fee to \$95-100 would cover all food costs. Going to \$125 would produce approx \$10K more to use for other conference costs. The Faculty Assembly finds this a reasonable fee.

Perhaps increase vendor support - to get about \$20K from vendors.
Maybe other funding opportunities... e.g. more cost sharing from other organizations co-participating in the conference?

Motion (Mitch, Nick) to set fee at \$125: passed unanimously.

Cap the subsidized attendance - first come first served? Or maybe let 350 out of 400 be first come-first served, and then review and perhaps allocate the remainder to fill campus needs.

Motion (Mitch, Sharon) - open registration for up to 50 from Community College system faculty and staff (to be at no cost to TLTC); work through Martin Lancaster's office to identify participants – motion passed.

Motion (Ray, Mitch) open registration to non-UNC current membership Tri-IT campuses (at 6 per campus maximum) – motion passed (several abstentions).

Frank will consult the Office of the President to see if there is any political sensitivity to either of these additions.

Large Enrollment Course Redesign Project Update (Sallie)

June 30 – tentative work session in Chapel Hill

The twelve campuses want to share progress; also could share resources and strategies
Invite faculty who are involved or interested in learning more; also support team members

Brief survey of team leaders was conducted on where campuses are in the process. Very variable on progress – most are identifying courses and teams – not ready for learning strategies yet.

Blackboard Content Management System (Ray)

UNCG has received a UNC e-Learning Grant for a pilot to see if the Blackboard Content Management System can facilitate collaborative development of course content – even across campuses. (“Passes” can be given to provide access to faculty from other campuses that don’t have an id on the home campus system.)

It has multiple tools - versioning, workflow, others.

WebCT Vista Initiative

The possibility of a special legislative appropriation for a perpetual license for Vista for the six campuses using WebCT is still alive. A planning group is considering how to handle this with or without the appropriation (without the appropriation, the movement to Vista will need to proceed more slowly.)

Possible MERLOT Initiatives for 2004-05

Hilarie presented an overview of the Gerry Hanley presentation (May 24 videoconference). It was taped and is available.

This year the MERLOT conference will have an invitation only workshop on “MERLOT stewardship” about fostering use of MERLOT and learning objects. August 3-6 in Costa Mesa, CA. Hilarie can arrange an invitation. Register by June 15 to get early-registration rate.

Committee Reports/Updates

Faculty Assembly Update (Yogi Kakad) - concerns about copyright law and intellectual property rights. The conversation at the last TLTC conference is continuing in the Faculty Assembly, and David Harrison will be doing a presentation on this topic for the entire Faculty Assembly next year.

New Business

Senior Faculty Survey (Sallie) - Betsy did in connection with TIAA-CREF. There will be many retirements in the next 5-15 years. This has implications for support of faculty development. Good faculty development may be a way to retain the best senior faculty for longer service.

The Board extended congratulations to Sharon who has been named a 2004 Frye Leadership Institute Fellow.

The Board thanks Henry Schaffer for taking today’s meeting minutes.

Adjourn

- The meeting adjourned at 2:50pm