

## **Teaching and Learning with Technology Collaborative Board Meeting**

March 12, 2003

2:00pm-4:00pm

Videoconference

### **Present:**

Board Members

Steven J. Breiner (ASU)

Sandra Huskamp (ECU)

Derrick Wilkins (ECSU)

Margaret Mertz (NCSA)

Bruce Clark (proxy for Dr. Rodney Harrigan) (NC A&T)

Sharon Pitt (NCSU)

Pat McClellan (UNCA)

Kathy Thomas (proxy for John Oberlin) (UNC-CH)

Sallie Ives (UNCC)

Ray Purdom (UNCG)

Beverly Vagnerini (UNCW)

Benjamin M. Coulter (WCU)

Joyce Williams-Green (WSSU)

TLTC Staff

Hilarie Nickerson (UNC-TLTC)

Laura Rogers (UNC-TLTC)

Frank Prochaska (UNC-TLTC)

Others

Jose D'Arruda (Faculty Assembly)

Absent

Tom Jackson (UNCP)

Nick Ganesan (FSU)

Brenda Shaw (NCCU)

Mary Reichel (ULAC)

### **Welcome, call roll, and approve minutes of February 26 meeting**

- Minutes from 2-26-03 accepted as amended.

### **Executive Director Report**

Andrea Eastman-Mullins has accepted the position of Technology Coordinator and will be appointed at the March 21 Board of Governors meeting. Her first day will be March 27 at the UNC TLT Conference.

Frank has spoken with Steve Gilbert and Steve Erhmann. They wanted to touch base and see what we are working on. We will exchange information on what we're working on including the strategic plan and the interest groups. Collaborations are possible. Flashlight has a number of new initiatives. We will look for ways to work with them. Sally commented on their new peer review process. A new rubric has been developed. This provides some form of assessment.

Frank noted that on Friday, Feb. 28, ULAC held one of their quarterly meetings. Frank did a short presentation about the TLTC and had discussions about common interests; information literacy, proper use of course management systems and assessment. It was agreed that a small group of ULAC and TLTC representatives would get together to talk about ways we could work together.

Planning for the TLTC conference is moving along briskly.

This morning Frank sent out the monthly budget report today and asked for any questions.

### **Half-time technology support for TLTC**

Frank reviewed the skill set of the finalists for the Information and Technology Coordinator position. There was consensus among all interviewers that Andrea was the strongest candidate. In naming Andrea we need to ensure that the Collaborative has access to the technical capability that is required. None of the candidates had the full range of skills we would have preferred. The decision was made to make the offer to Andrea, but still ensure that we have the needed technology skills. Robyn approved a new technology position - 0.5 in TLTC and 0.5 for Will Adkins. The funds needed from TLTC are approximately \$50K. The budget does support this need. Robyn has agreed to this strategy, as has the Executive Committee of the Board. Need to draft a set of requirements to define the position.

Frank called for discussion. Henry raised a concern about this being an EPA position and the salary level – was this necessary? Sharon doesn't necessarily agree that this position should be so high. Frank met with Cynthia Bonner last week (UNC-GA Associate Vice President for Faculty and Staff Resources). Cynthia said that since all of the other TLTC and Adkins positions are EPA, this position could conceivably raise some questions if it were established as SPA. To establish a new SPA position will take 75 days, where as the EPA can be done more quickly. Frank doesn't have firm thoughts about the salary range. Frank suggested that the Portal Oversight Committee look at this. Henry doesn't feel strongly about SPA vs. EPA, however, he does want a careful evaluation of responsibilities and what it will take to get someone to do this. Henry

commented that the salary is on the generous side. Frank said that one “unknown” is that we want to get someone to support whatever collaborative tools we decide upon, and that this salary allows us some flexibility. Sharon noted that she believes the salary is too high, and there may be concerns about equity across the system, and the Portal Oversight Committee should also look at the SPA vs EPA status. Steve concurred with the salary issue. Sandra and Joyce concurred. This issue was turned over to the Portal Oversight Committee – they will report back at April 9 videoconference. Frank reminded us there are time issues here.

### **Possible External Funding Opportunities (Frank)**

- Two Vendors have approached Tom Warner
  - Blackboard: interested to know if the TLTC has interest in becoming a partner with universities in other countries that use Blackboard. Frank has asked for more information.
  - Hewlett Packard is interested in establishing stronger ties to education. Offering the opportunity for the TLTC to propose something to them to see if it would match what they would be interested in supporting.
    - External Funding Committee was charged to explore options that fit goals outlined in the strategic plan.
      - Assessment bank?
      - Collaboration tools?
    - External Funding Committee will report back to the Board.

### **Report on Spring 2003 UNC TLT Conference (Hilarie)**

- 130 proposals submitted, 90 have been accepted
- NC State will provide Thursday morning activities
  - Accessibility: Brief introduction, show tape, discussion
- 2 Plenary speakers
  - Thursday: Dr. Jeremy Haefer, Dean of Engineering at Univ. of Colorado at Colorado Springs
  - Friday: Carl Berger, Director of Advanced Academic Technologies, Collaboratory for Advanced Research and Academic Technologies (CARAT), Univ. of Michigan
- 4 Vendors (provide support and special presentations)
  - e-College
  - Ciber
  - Blackboard
  - WebCT
- Other solicited presentations
  - 2 presentation related to the Shodor Foundation
  - Bill Youngblood
  - Phil Emer
  - Laura Rogers
  - David Harrison (TEACH Act)
  - David Drooz (Faculty intellectual property rights)
  - Libraries

- Accepted presenters were notified and put in touch with conference organizers
- Hilary to contact Board members to identify people on their respective campuses to facilitate sessions
- Range of participation varies throughout the 16 campuses.
- Registration deadline is March 17 to ensure checks are received by March 21
- 168 participants registered as of now
- Logistics (Laura)
  - Trying to make plans for the different possibilities for lunch set-ups
- Frank thanked Ray (chair of program committee) for his many efforts and strong support of the conference.

### **New business**

- Steve: Has the possibility of hiring a consultant to explore collaboration tools moved forward? Frank has not had time to explore this yet.
- Summer 2003 MERLOT conference announcement has been sent out. Hilarie will be going to the conference and will represent the TLTC
- Henry has spent some time looking at MERLOT, looked at UNC System participation.
  - Henry submitted a RLO; it appears that it ‘dropped into a black hole’. He will keep the Board posted regarding the progress
  - Hilarie explained the feedback process, and will pass along Henry’s concern
- UNC has access to the Partner Reserve in MERLOT. Hilarie will send more information regarding some of the tools in the Partner Reserve section.
- Frank encouraged board members to register for the conference

### **Adjourn**

- Meeting adjourned at 3:15 pm