

UNC TLT Collaborative **Board Meeting Minutes**

Meeting Date: February 28, 2001
Meeting Time: 10 a.m. – 3:30 p.m.
Meeting Location: UNC General Administration Board Room A

Present (Board Members):

Mel Johnson, Chair (WSSU)
Ray Purdom, Meeting Chair (UNCG)
Brenda Shaw (NCCU)
Joanne Dehoney (NCSU)
Laura Rogers (UNCW)
Chuck Bennett (UNCA)
Frank Prochaska (WCU)
Derrick Wilkins (ECSU)
Tom Jackson (UNCP)
Steve Breiner (ASU)
Sandra Huskamp (ECU)

John Felts (proxy for Carroll Varner) (ULAC)
George Conklin (UNC Faculty Assembly)
Betsy Brown (UNC AA Division)
Mike O’Kane (UNC TLTC)

Also Present:

Jo Ann Pearson (Shared Services Alliance)
Hilarie Nickerson (UNC TLTC)

Absent:

Akbar Aghajanian (FSU)
Rodney Harrigan (NCA&T)
Sallie Ives (UNCC)
John Oberlin (UNC-CH)
Margaret Mertz (NCSA)

Because Mel Johnson is also attending the Chief Academic Officers meeting at UNC-GA today, Ray Purdom, the TLTC Board vice chair, is serving as today’s meeting chair.

Ray Purdom opened the meeting at 10 a.m. in Board Room A of the UNC General Administration Building.

The minutes from the January 24, 2001 meeting were approved (Wilkins, Bennett).

TLTC Executive Director Search Committee Report

Frank Prochaska reported on the status of the search. The candidate to whom the position was offered has just recently (within 48 hours) declined to accept. The search committee had previously recommended to Robyn Render that if this candidate turned us down, none of the other three finalists interviewed in December should be offered the position, but that a new search should be initiated. Robyn has accepted the search committee's recommendation, and a new search will be planned.

The Board discussed the implications of this failed search. The Board agreed by consensus that an interim director should be appointed while a new search is conducted.

Discussion: Review TLTC Mission and Directions

The discussion concerning the failed search for a new TLTC Executive Director led into an extensive discussion of the TLTC mission and directions. Other possible organizational models for the TLTC staff positions were considered, including discussion of the role of the Executive Director. Recommendations from the PDAC Report, expected forthcoming recommendations from the e-Learning Task Force, and the TLTC goals presented in the Collaborative's Mission and Governance Document were all considered. Models were discussed that could provide some synthesis of the recommendations and goals of these three initiatives.

(This lengthy discussion served as the Organizational Assessment and Evaluation Committee report.)

Lunch

TLT Symposium Report

Joanne Dehoney presented the current plans for this symposium, to be held Monday, April 16, 2001 at the Friday Center. Directors from four outstanding faculty centers from outside the UNC System will discuss their centers. Eight people from each UNC campus may attend. On-line registration should begin March 12.

Nominating Committee

Joanne Dehoney reported for this committee. As stated in the TLTC Mission and Governance Document, the Collaborative Board needs a set of by-laws to govern the

election process for Board officers. Chuck Bennett, chair of the By-law Subcommittee, and Laura Rogers will develop a set of draft election process by-laws to bring to the next Board meeting for approval (Shaw, Rogers).

TLT Retreat Planning Report

Hilarie Nickerson reported on plans for this spring's retreat, to be held May 23 – 25 at UNC-Wilmington's new Executive Conference Center. Eight to ten participants from each campus will be invited, including the TLTC Board member and the Shared Services Alliance Board member, the TLT Center Director and other TLT personnel, librarians, continuing education leaders, other academic program leaders, and selected faculty and IT organization participants. One or two faculty members from each campus should attend this year's retreat. The Collaborative will pay for rooms (for two nights) and food, while the participants are responsible for their travel expenses.

A new feature of this year's retreat is there will be six threaded discussion tracks, and each participant will be asked to choose one track to attend throughout the two-day retreat. In order to allow continuity in the three breakout session discussions, participants will be asked to stay in their selected track for the whole conference.

The Board reviewed many details of the retreat. A motion to approve the retreat plans with modifications as discussed at today's meeting was passed (Rogers, Dehoney).

Finance Committee Report and TLTC Budget Report/Planning

Ray Purdom and Mike O'Kane reported on the 2000-01 TLT Collaborative budget and expenditures to date. Approximately \$135,000. remain uncommitted at this time.

Ray Purdom reported on the responses he received in response to his request for a list of each campus' strategic TLT directions and issues. (At the January 24 Board meeting, the Board asked Ray to issue this request in order to gather information on possible ways to spend the balance of this year's budget.) Ray presented a summary of the items he received. After discussion, the Board asked the Finance Committee to bring to the next Board meeting a proposal on how the uncommitted balance of this year's Collaborative budget might be spent.

TLT Portal Demonstration and Professional Development Portal Report

Due to lack of time, this report was omitted.

SOLID (Strategic Online Learning Infrastructure Development) Report

Chuck Bennett presented a brief update on the SOLID project. The RFIs on course management systems are due today, February 28.

Next TLT Collaborative Board Meeting

The Board agreed to meet Wednesday March 21 at East Carolina University. (NOTE: This date was subsequently changed to Friday March 23 at ECU.)

Meeting adjourned 4 p.m.